

Who is the Virginia Division of Mineral Mining?

The Department of Mines, Minerals, and Energy (DMME), Division of Mineral Mining (DMM) is the state regulatory division that administers health, safety, and mined land reclamation programs for all non-coal mineral mining operations in Virginia.

Our goal is to ensure a safe working environment for you! DMM carefully monitors mining activities such as extraction, processing, maintenance and repair, and mine construction. Independent contractors make up 45% of the workforce in Virginia's mineral mines. Your safety is important! Independent contractors who work or expect to work on a mineral mine site in Virginia are required by law to register with DMM and obtain a DMM Contractor ID Number.

When you register for a DMM Contractor ID number, a DMM mine inspector will contact you to assist in determining if you need additional safety training and he can provide further assistance with those training needs. He will also talk with you about your reporting requirements. Working together, DMM can help keep you and your employees safe and knowledgeable about mine safety. The assistance and training offered by DMM is provided free of charge.

How do I register?

It's simple! You can register and file electronically at the DMM e-Forms Center. Sign up for your user ID and password at:

<https://www.dmme.virginia.gov/DMMEForms>

The image shows a screenshot of the Virginia Department of Mines, Minerals and Energy's e-Forms Center login page. At the top, there is a banner with the DMME logo and the text "e-Forms Center". Below the banner, the page is titled "Virginia Dept. of Mines Minerals and Energy Division of Mineral Mining e-Forms Center". A message states: "To access the e-Forms Center, you will need to login using your user name and password:". There is a login form with fields for "User Name:" and "Password:", each with a "Forgot" link. A "Login" button is below the fields. To the right of the form is a small image of a mine site. Below the form is a "Follow Us" section with a Twitter icon. At the bottom, there is a link for "User Registration Form" and a copyright notice: "©2005 Virginia Department of Mines, Minerals and Energy. All Rights Reserved. Best viewed with Internet Explorer. DMME Forms".

OR

You can fill out the attached form on this brochure and fax it to our office.

You will receive a letter with your unique DMM Contractor Identification number. You will also be contacted by a DMM inspector who will go over training opportunities, report filing, and answer any questions regarding other DMM requirements.

What are the reporting requirements?

Certain contractors will be required to file an Annual Contractor Hours and Wage report by February 15 for the prior calendar year. Your DMM inspector can answer any questions that you have.



What are the training and certification requirements?

Depending upon the type of work that you will be performing at the mine site, you may be required to have certain training and/or certifications. Your DMM inspector can answer any questions that you have.



VIRGINIA REQUIREMENTS FOR INDEPENDENT CONTRACTORS

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Division of Mineral Mining
900 Natural Resources Drive, Suite 400
Charlottesville, Va. 22903
Phone: 434-951-6310
FAX: 434-951-6325

CONTRACTOR IDENTIFICATION FORM

Section 45.1-161.292.32 of the Mineral Mine Safety Laws of Virginia requires that the applicant for a mine license include information about contractors working at the mine and keep the information current by reporting any change within 30 days. This sheet may be attached to the License Renewal Application in response to Question 4.

Licensed Operator Information

COMPANY _____ PERMIT # _____

Location at mine where work is to be done _____
Date contractor began work on the mine _____
Date contractor information was provided to the Division of Mineral Mining in writing _____
Person who provided the information _____

SIGNATURE OF LICENSED MINE OPERATOR _____ DATE _____

Contractor Information

Contractor's Trade Name _____
Business Address _____
Business Telephone Number _____ Contractor's MSHA Identification # _____
DMM Contractor # _____
(Note: Not all contractors are required to have a DMM Contractor ID or MSHA ID number. This information should be provided if applicable.)

Address of Record for Service of Citations and Other Documents _____